

AAFP CME REQUIREMENTS and REPORTING

Requirements for Membership

American Academy of Family Physicians (AAFP) Active and Supporting (FP) members must complete a re-election cycle every three years to maintain membership. The cycle consists of earning at least 150 credits of approved CME, with a minimum of 75 Prescribed credits and 25 credits from live learning activities (some chapters require additional specific credits).

Your re-election cycle begins on January 1 of the year following the activation of your membership and lasts for three full calendar years. If you are a new member, you can also report CME for the year in which your membership is activated and apply these credits toward your first re-election cycle, which gives you additional time to earn the required credits during your first cycle.

CME Reporting Service

The AAFP's CME reporting service is a members-only centralized resource to keep track of earned credits. When you report your CME to the AAFP, we track it and then share your credit information with the American Board of Family Medicine (ABFM), employers, hospitals, and other organizations at your request.

When you have met the ABFM's CME requirement, the AAFP will automatically notify the Board. The AAFP's CME reporting service takes care of it for you.

Access your CME transcript anytime at www.aafp.org/mycme.

Five Easy Ways to Report CME

1. Visit www.aafp.org/mycme.
2. Call (800) 274-2237 (Monday – Friday 8:00 a.m. – 5:00 p.m. CT).
3. Fax (913) 906-6075.*
4. Mail AAFP Contact Center, 11400 Tomahawk Creek Parkway, Leawood, KS 66211-2672.*
5. Complete the online posttest from AAFP-produced self-study programs.

AAFP self-study CME (i.e., *American Family Physician*, *Family Practice Management*, *FP Essentials*, *FP Audio*) requires the successful completion of an assessment or quiz in order for the credit to be earned. The CME credit is added to your transcript on the date the assessment/quiz is successfully completed.

*Send your completed CME reporting form or certificate of participation.

Did you know?

Among other benefits, your AAFP membership and CME re-election qualifies you to receive the American Medical Association Physician's Recognition Award, and gives you a discount on the cost.

Third-year family residents can begin reporting CME on January 1 in the year they complete their residency. It's like getting an extra year to earn and report CME for the first re-election cycle.

You can receive more than 200 free Prescribed credits by completing multiple posttests at www.aafp.org/cme.

Types of Credit

Prescribed Credits

include completing a fellowship, teaching*, participation in a research study, most life support courses, and most activities produced by the AAFP including online quizzes from *American Family Physician* and *Family Practice Management*, and *CME Bulletin* products.

Elective Credits include activities approved for the American Medical Association Physician's Recognition Award Category 1 Credit™ or American Osteopathic Association credit, taking a Board certification exam, or even attending medical staff or medical society meetings.

Live Activities are held in real time, include two or more people, and are either Prescribed or Elective credit such as medical seminars or conferences including the AAFP Scientific Assembly, lecture series, or life support activities (ACLS, ATLS, BLS, NALS, PALS, etc.).

Other activities that may be eligible for CME credit include advanced training, clinical research, scholarly work, or medical writing or editing (there may be limits on the number of credits from these types of activities applied to each re-election cycle.)

*A maximum of 60 Prescribed credits can be applied during a three-year re-election cycle for teaching medical students, residents, physicians, physician assistant students, physician assistants, nurse practitioner students, nurse practitioners, nursing students, or nurses in formal individual or live educational formats. Teaching is also considered a live activity.



Get the credit you deserve

AAFP Contact Center
11400 Tomahawk Creek Parkway, Leawood, KS 66211
(800) 274-2237 • www.aafp.org